

CERTIFICATE OF REGISTRATION OF SOCIETIES

(Act XXI of 1860)

No. 17 of 1987-83.

I hereby certify that "Vidya Bharti Educational Trust, Mansa Distt.
Maintala, 5" has this day been registered] under
the Societies Registration (Act XXI of 1860) and as amended by Punjab
Amendment Act, 1957.

Given under my hand at Chandigarh, this 16th
day of April, One Thousand Nine Hundred and
Eighty 87.

Fee Rs. 50/-

[Signature]
Registrar of Firms and Societies,
Punjab.

16.4.1987

[Signature]
President
S. Chetan Singh Sarvhitkari
Vidya Mandir, MANSA

[Signature]
Principal
S. Chetan Singh Sarvhitkari, Sr. Sec.
Vidya Mandir, MANSA
[Aff. to C.B.S.E.] Aff. No. 1630927
School Code 20916

VIDYA BHARTI EDUCATIONAL TRUST, MANSI.

MEMORANDUM OF ASSOCIATION

1. The name of society is Vidya Bharti Educational Trust, Mansi;
2. The registered office of the society will be situated at Mansi, District Bhatinda.
3. The objects for which the society is formed are as under:-
 - i) To serve the educational requirements of the general public by opening institutions for boys and girls without any restriction to the caste, creed, community and faith of the students.
 - ii) To set up, raise, manage and run a model school at Mansi to serve the educational needs of the general public.
 - iii) To open asylums for old, infirm, destitute and disabled persons.
 - iv) To start public libraries and reading rooms.
 - v) To establish hospitals and maternity centres for the benefit of general public.
 - vi) To accept gifts, subscriptions and donations from members, non-members, societies and associations.
 - vii) To accept, and, grant, loan from local bodies, Government Agencies and Departments of the Central as well as state governments.
 - viii) To take on lease, purchase, hire or otherwise acquire for any or more of the objects of the trust movable or immovable property and to construct, maintain, vary, alter or to dispose off any property or assets whatsoever for the purpose of the "Vidya Bharti Educational Trust".
 - ix) To open bank or post office accounts, draw, accept or endorse cheques, bills, hundies, notes and other negotiable instruments.
 - x) To do all the lawful acts, deeds, or things which are necessary, conducive and incidental for the attainment of any of the objects stated above.
 - xi) To seek affiliation, recognition or membership of any other society or body having similar aims or objects.
4. The names, names, addresses, occupation and designation of the persons, to whom, by the rules of the society, the management of its affairs is entrusted, are as follows:-

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President

S. Chetan Singh Sarvhitkari
Vidya Mandir, MANSI


Principal

S. Chetan Singh Sarvhitkari Sr. Sec.
Vidya Mandir, MANSI
(Aff. to C.B.S.E.) Aff. No. 1430927
School Code 20015

	<u>Name and address</u>	<u>Occupation</u>	<u>Designation</u>
1.	Sh. Des Raj Ghalesala Neem Wali Street, Mansa.	Business	President
2.	Sh. Om Parkash Bhatia C/o M/s. Bhatia General Store, Mansa.	Business	Vice-President Gen-Treasurer
3.	Sh. Jatinder Vir Mangal Advocate, Mansa.	Associate	Secretary
4.	Sh. Deputy Ram C/o M/s. Bangal Electric Store, Mansa.	Business.	Joint-Secretary
5.	Sh. Inder Raj C/o M/s. Sharma Engg. Works, Mansa.	Business	Member
6.	Sh. Amrit Lal C/o M/s. Amrit Lal Agar Nath Commission Agents, Mansa.	Business.	Member
7.	Sh. Krishan Lal Chopal C/o M/s. Ashoka Agencies, Mansa.	Business.	Member

We, the undersigned, are desirous of forming a society under the Societies Registration Act, XXI of 1860 (Punjab Amendment), in pursuance of this Memorandum of Association.

<u>S.No.</u>	<u>Name, Address & Occupation.</u>	<u>Signatures.</u>
1.	Sh. Des Raj Ghalesala S/o Sh. Chiranji Lal Neem Wali Street, Mansa Business.	<i>[Signature]</i>
2.	Sh. Om Parkash Bhatia S/o Sh. Ganga Ram C/o Bhatia General Store, Mansa Business.	<i>[Signature]</i>
3.	Sh. Jatinder Vir Mangal S/o Sh. Roop Chand Mangal Advocate.	<i>[Signature]</i>
	Sh. Deputy Ram S/o Sh. Girchari Lal C/o M/s. Bangal Electric Store, Mansa Business.	<i>[Signature]</i>
5.	Sh. Inder Raj S/o Sh. Chandor Eban C/o M/s. Sharma Engg. Works, Mansa Business.	<i>[Signature]</i>
6.	Sh. Amrit Lal S/o Sh. Ram Chand C/o M/s. Amrit Lal Agar Nath Commission Agents, Mansa Business.	<i>[Signature]</i>
7.	Sh. Krishan Lal Chopal S/o Sh. Babu Ram C/o M/s. Ashoka Agencies, Mansa Business.	<i>[Signature]</i>

Name, Address and description of the witnesses.

1. Prof. Nand Lal Singh, Chalan Niwas, Mansa.

2. *[Signature]*

PLACE: BHATINDA.
 DATED: 1-3-1961.

[Signature]
 President
 S. Chetan Singh Sarvhitkari
 Vidya Mandir, MANSA

[Signature]
 Principal
 S. Chetan Singh Sarvhitkari Sr. Sec.
 Vidya Mandir, MANSA
 (Affl. to C.B.S.E.) Aff. No. 1530927
 School Code 20916

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VIDYA MANDIR EDUCATIONAL TRUST, MANSA.
RULES AND REGULATIONS:

1. GENERAL

The provisions of the Societies Registration Act of 1860 shall apply to the Trust subject to the Rules and regulations hereinafter provided.

In the interpretation of these rules and regulations the word Trust of the Word Society shall mean to the "Vidya Bharti Education Trust, Mansa, District Bhatinda."

2. MEMBERSHIP.

- (a) The membership will be open to every individual who is above 18 years of age without any bar to sex, religion or community.
- (b) Individual seeking membership shall be required to submit the prescribed application form together with the admission fee as fixed by the Trust from time to time. The Managing Committee shall have the power to refuse membership to any person, without assigning any reason.
- (c) Every person who is enrolled as member shall have to pay regular subscription to the Trust as fixed by the Trust, from time to time.

TYPE OF MEMBERSHIP.

- i. Life membership
ii. Annual membership
iii. Associate members
iv. Patrons

LIFE MEMBERS:

Any person may become a life member of the Trust on payment of Rs 1100/- only at one time.

ANNUAL MEMBERS:

Any person may become annual member of the Trust on payment of Rs 100/-. He will be member of the society during the financial year in which he makes the payment.

ASSOCIATE MEMBERS:

Any person about whom the Managing Committee feels that his services are most needed for the Trust, he is not in a position to pay the membership fee, may be nominated to the Trust as an Associate member for the period decided by the Managing Committee.

PARTICULARS

Managing Committee can nominate associate members to such

Contd....


President

S. Chetan Singh Sarvhitkar
Vidya Mandir, MANSA


Principal

S. Chetan Singh Sarvhitkar Sr. Sec.
Vidya Mandir, MANSA
(Affl. to C.B.S.E.) Aff. No. 1630527
School Code 20916

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persons who in its opinion possess vast literary knowledge, social distinction or phillip thropist even without prescribing any membership fee for them for a fixed period as desired by the Managing Committee.

To enroll any of the above mentioned categories of the members the unanimous approval of the Managing Committee is necessary.

TERMINATION OF MEMBERSHIP:

1. A member shall cease to be a member of the trust, if :-
(a) He resigns, dies, become adjudicated insolvent, or is convicted for any act of moral turpitude.

(b) He contravenes any objects of the Trust, the Managing Committee can terminate his membership.

2. GENERAL BODY:

The total number of all the above mentioned categories of members will form the general Body of the Trust.

3. MEETINGS:

The General Body of the Trust shall meet once in a year. In this annual meeting it shall

(a) Discuss the report of the Secretary, president and other office bearers on the general affairs of the Vidya Mandir Educational Trust.

(b) Discuss the annual statement of accounts including a statement of receipts and disbursements, as well as the Balance Sheet of the Trust for the previous year and to form the budget for the current year.

(c) Elect members of the Managing Committee.

(d) To hear appeal (s) against the order of the Managing Committee.

(e) Make or discuss any general suggestions for the welfare of the Trust.

(f) Discuss any other matter of importance with the permission of the President.

(g) Notice of calling such meeting will be served on members at least 7 days ahead with agenda.

EXTRA ORDINARY MEETINGS:

The meeting will be called by for any particular purpose on the following terms and conditions:-

(a) When the President and Secretary so purports.

(b) When majority of the Managing Committee of desire.

(c) When 1/3rd of the members of the General Body of the

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President

S. Chetan Singh Sarvhitkari
Vidya Mandir, MANSA

Principal

S. Chetan Singh Sarvhitkari Sr. Sec.
Vidya Mandir, MANSA
(Aff. to C.B.S.E.) Aff. No. 1630827
School Code 20315

Trust want to call such meeting. But they will have to give in writing to the President their intention to call such a meeting. At this stage the President and the Secretary will call the meeting within one month from the receipt of such representation. In case the representation is for removing or for no confidence in any member of the Managing Committee or any office bearer of the Trust then the concerned member will be given notice of this fact at least 15 days ahead of the date of the meeting and he shall have the right to represent his case in the meeting. In case 2/3rd majority of the members present at the time of meeting are not satisfied with the explanation of the member concerned, then he will be removed from the office and a new member to the Managing Committee or office-bearer will be elected in his place in that very meeting.

5. MANAGING COMMITTEE

- (a) The election of the members of the Managing Committee shall be on the principle of one man one vote. It may be through show of hands or by secret ballot.
- (b) In case of any dispute the judgement of the acting President will be binding.
- (c) In case of tie the President will have a casting vote.
- (d) The person who will be member of the Trust during the year Associate members and Patrons should not be allowed to vote to vote and who do not owe and any subscription in arrears to the Trust will be eligible for election to the Managing Committee.
- (e) The Managing Committee of the Trust will consist of members including its office bearers as under:-

1.	President	1
2.	Vice-President	1
3.	Secretary	1
4.	Joint Secretary	1
5.	Treasurer	1
6.	Executive Members	3 to 10.
- (f) If any vacancy occurs in the Managing Committee the same shall be filled by the Managing Committee with the advice of the President out of the members eligible for election to the Managing Committee.

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[Signature]
President
S. Chetan Singh Sarvhitkari
Vidya Mandir, MANSA

[Signature]
Principal
S. Chetan Singh Sarvhitkari Sr. Sec.
Vidya Mandir, MANSA
(Aff. to C.B.S.E.) Aff. No. 1630927
School Code 20918

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- (g) The meeting of the Managing Committee can be called at any time whenever it is considered necessary. But five meetings in every year must be held such meetings shall be called by the Secretary with the consultation of the President or may be summoned by the President himself or on a written request made by and signed by the least five members of the Managing Committee.
- (h) The quorum for the meeting of the Managing Committee shall be 1/3rd of the total members of the Managing Committee, if the quorum is not held within half an hour from the time fixed, thereafter the meeting shall stand adjourned to such time and date as may be determined by the president. The time, date and place of such adjourned meeting will be communicated to the members of the Managing Committee at least 48 hours before the meeting. No quorum shall be necessary for such an adjourned meeting and it can take up the agenda even without completing the quorum.
- (i) Notice for every meeting of the Managing Committee with agenda thereof shall be given by the Secretary at least three days before the time fixed for the meeting. But in case of meeting called on the requisition of the members a notice of seven days earlier to the date of meeting shall be necessary.
- (j) If any member wants to bring forth any item on the agenda of the next meeting, then he will give it to the Secretary in writing for inclusion in the agenda at least 10 days in advance before the commencement of the meeting.
- (k) If a member of the Managing Committee absents from three consecutive meetings of the Managing Committee without assigning any reason thereafter the Managing Committee can remove such member from the Managing Committee and may co-opt another member to the Managing Committee.
- (l) A retiring member shall be eligible for re-election to the Managing Committee provided his previous conduct and record is satisfactory and he has cleared all the dues and subscriptions of the Trust.

POWERS AND FUNCTIONS (DUTIES) OF THE MANAGING COMMITTEE:

The following shall be powers and duties of the Managing Committee unless otherwise determined:-

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President

S. Chetan Singh Sarvhitkari
Vidya Mandir, MANSA


Principal
S. Chetan Singh Sarvhitkari Sr. Sec.
Vidya Mandir, MANSA
(Aff. to C.B.S.E.) Aff. No. 1630927
School Code 20916

- (a) The Managing Committee shall act under the control and direction of the General Body.
- (b) It shall govern the whole affairs of the Trust except the election of the Managing Committee or amendments in the rules and regulations for which the powers vest in the General Body.
- (c) It may form sub-Committee or committees as and when is deemed necessary for carrying out any purpose of Trust with such powers and duties as be considered necessary.
- (d) It shall collect subscription money from members and shall raise funds from members/non-members and other persons or from the general public or receive aid from any other institution or Government for purpose of the Trust.
- (e) To call annual general meetings and to present a report on the working of the Vidya Bharti Educational Trust as well as to place important matters for the advice of the General Body, to lay down the accounts of the Trust for the approval of the General Body.
- (f) To appoint employee on salary or otherwise for the Trust or to remove any employee/servant/workman employed by the Trust or to take any disciplinary action against the defaulting employee.
- (g) To supervise the affairs of the Trust and to watch the conduct of members.
- (h) To submit proposal/proposals/ for the alterations, amendments or abridgement of any of the rules and regulations to be passed by the General Body.
- (i) It may appoint any advocate or legal advisor for the Trust and to pay remuneration therefore. It can submit and file a suit or proceedings for and against the Trust.
- (j) To manage and control all the funds, documents and other articles of movable or immovable property belonging to the Trust.
- (k) To carry out all the acts, deeds and things which are necessary and conducive for the purpose of the Vidya Bharti Education Trust.

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President
S. Chetan Singh Sarvhitkar
Vidya Mandir, MANSA


Principal
S. Chetan Singh Sarvhitkar Sr. Sec.
Vidya Mandir, MANSA
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School Code 20916

POWERS OF THE OFFICE BEARERS:

1. PRESIDENT:

The President shall preside at, conduct and regulate all the meetings of the Trust. He shall call for the meeting of the General Body or Managing Committee as the case may be to carry on the business of the Trust. He shall be responsible for the recruitment and dismissal of the staff of the Trust and School in consultation with the Managing Committee or Sub-Committee appointed for the purpose. He may entrust any work or duty and issue instructions to any member or office-bearer of the Trust. The President will be authorised to use his casting vote in case of tie amongst the members. He may delegate his powers to the Vice-President and he can spend upto Rs 1,000/- for the benefit of the Trust without prior approval of the Managing Committee, though he will be bound to render account in the following meeting.


ii) VICE PRESIDENT:

In the absence of the President, the Vice-President shall carry out all the duties and powers of the President. He shall also carry out directions of the President as may given to him from time to time.

iii) SECRETARY:

(a) The Secretary shall issue notice and prepare agenda for the meetings of the General Body and Managing Committee as the case may be in consultation with the President. He shall supervise and manage the office work and shall keep all the books, registers and record of the Trust. He shall do all correspondence on behalf of the Trust and shall keep the record thereof. He shall prepare the report of the working of the Trust and lay it before the General Body in the annual general meeting. He may carry out all the acts, deeds and things which are in the interest of the Trust. He shall seek guidance from the President on all Executive Committee in performing his duties as Secretary.

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President

S. Chetan Singh Sarvhitkari
Vidya Mandir, MANSA


Principal

S. Chetan Singh Sarvhitkari Sr. Sec.
Vidya Mandir, MANSA
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- He can spend any sum upto Rs 500/- only for the cause of the Trust without the previous approval of the Managing Committee, but he will have to obtain the approval of such expenditure from the Managing Committee in the next immediate meeting.
- (b) The minutes may be written by any employee of the Trust or member of the Managing Committee according to the directions of the Committee under the guidance and control of the Secretary.
 - (c) Under the directions and guidance of the Managing Committee he will prepare statement of income and expenditure for the previous year and shall frame the budget for the next year.
 - (d) He will sign all vouchers on behalf of the Trust,
 - (e) He will direct and guide the Treasurer to receive income from all sources and make disbursement.
 - (f) He will be responsible to the Committee for proper protection of all accounts of the Trust.
 - (g) The Secretary will file and defend all suits on behalf of the Trust.
 - (h) He will exercise rights and discharge duties according to the decision of the Managing Committee.

JOINT SECRETARY:

The joint Secretary shall carry out the duties of the Secretary and shall enjoy all powers vested in the Secretary during his absence. He shall carry out the orders and directions of the President as well as the Secretary.

TREASURER:

- (a) He shall keep all the accounts and books of account properly and exactly. He shall collect all funds, subscriptions, donations, and rent etc. on behalf of the Trust and shall issue receipts thereof. He shall prepare a list of arrears due from the members or tenants for necessary action. He shall deposit all the amounts or funds collected to the account of the Trust in the Bank or Post Office, otherwise he will be responsible for keeping safe Trust's money.
- (b) He will receive and make payment according to the directions of the Secretary.

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President

S. Chetan Singh Sarvhitkar
Vidya Mandir, MANSA


Principal

S. Chetan Singh Sarvhitkar Sr. Sec.
Vidya Mandir, MANSA
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6. BANK ACCOUNTS:

The bank account shall be opened in the name of the Trust with any bank or banks or branch of the Post Office as may be determined by the Managing Committee. The accounts of the Trust shall be operated on behalf of the Trust by those office-bearers or members to whom the Managing Committee may authorize in this behalf from time to time.

7. ACCOUNTS & AUDIT OF ACCOUNTS:

- (a) The Trust will maintain proper accounts for the receipt and disbursement of amount.
- (b) The Managing Committee of the Trust shall appoint a chartered accountant for the audit of its accounts at the time of election of the office-bearers of the Managing Committee.

8. LIABILITY OF MEMBERS:

Any member of the Managing Committee or Trust shall not be liable for any damage to any property of the Trust both movable and immovable unless it has been done willfully or negligently by that member.

9. MISCELLANEOUS:

In the event of any dispute if arises between a member and the Trust, the member shall refer the matter to the President for a decision. The aggrieved party may appeal against the decision of the President to the Managing Committee and then against the decision of the Managing Committee to the General Body. The decision of the General Body shall be conclusive and binding. It shall not be challenged before any authority or in any court of law.

- 10. Every member is entitled to inspect the books of the Trust at all convenient time during the office hours with the prior permission of the President in writing.

WINDING UP

If on the dissolution of the Trust there shall remain after satisfaction of its debts and liabilities any

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President

S. Chetan Singh Sarvhitkari
Vidya Mandir, MANSA

Principal

S. Chetan Singh Sarvhitkari Sr. Sec.
Vidya Mandir, MANSA
(Aff. to C.B.S.E.) Aff. No. 1630927
School Code 20916

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property or assets the same shall not be paid or distributed to any member or amongst the members of the Trust but shall be given to some educational institution or institutions. It will be approved in the meeting of the General Body which will be conveyed one month after the meeting of the Executive Body in which this decision will be taken.

RESTRICTION BY:

1.

2.

3.

Place: Mansa.

Dated: 1-3-1981.


President

S. Chetan Singh Sarvhitkar
Vidya Mandir, MANSA


Principal
S. Chetan Singh Sarvhitkar Sr. Sec.
Vidya Mandir, MANSA
(Aff. to C.B.S.E.) Aff. No. 1631927
School Code 20516